

**NOTICE INVITING EXPRESSION OF INTEREST (EOI) FOR PROVIDING SERVICES FOR HIRING OF VARIOUS TYPE OF VEHICLE ON MONTHLY RENTAL BASIS AT RAIGARH ENERGY GENERATION LIMITED, RAIGARH (CHHATTISGARH)**

Raigarh Energy Generation Limited (hereinafter called the '**Employer**' / '**REGL**'), a wholly owned subsidiary of Adani Power Limited, is operating and maintaining 1 x 600 MW coal based Thermal Power Plant located at Village: Chhote Bhandar, Post: Bade Bhandar, Tahsil: Pussore, District: Raigarh, Chhattisgarh, India (hereinafter called the 'Plant') is hereby inviting Expression of Interest (EOI) from interested and eligible parties for providing service for "**Hiring of Vehicles (12 No's.) for a Period of Thirty Six (36) months i.e. from 01.04.2023 to 31.03.2026**" for 1 x 660 MW Raigarh Thermal Power Plant, Village: Chhote Bhandar, Post: Bade Bhandar, Tahsil: Pussore, District: Raigarh, Chhattisgarh, India.

**DOCUMENTS REQUIRED ALONG WITH EOI:**

1. Company Details
2. Balance Sheet
3. List of Ongoing/Executed Work Orders
4. Details of High Value executed Work Orders
5. Customers List
6. List of Available Vehicles
7. Satisfactory Work Completion Certificates for executed work order

**Annexure II – Scope of Work**

The Scope of Works for Providing services for hiring of various passenger vehicles (12 nos.) for a period of Thirty Six (36) months i.e. from 01.04.2023 to 31.03.2026 for 1 x 600 MW Raigarh Thermal Power Plant, Village: Chhote Bhandar, Post Office: Bade Bhandar, Tehsil: Pussore, Raigarh, State: Chhattisgarh – 496100.

The detailed Scope as specified below:

1. Contractor shall provide a cost effective, comfortable, safe and secure transport system to Employer's Employees traveling to and from the office.
2. The vehicle shall be diesel operated and shall comply to Bharat Stage IV (BSIV) Emission norms and well equipped with air conditioning system, music system, luxurious interiors, neat and clean seat covers, air suspension, first aid box, air freshener spray, reverse camera & horn and all other accessories that are required to ensure comfort of employees of the Employer.
3. The vehicle must be maintained by the Contractor in good and sound working condition, regularly serviced, daily cleaned & freshened with perfumed air freshener, maintained and equipped with all mandatory safety requirements and fittings. Seats shall be always covered with neat and clean seat covers, the vehicle shall have good quality foot mat and good quality music system required to ensure comfort of the Employer's employees.
4. Contractor must deploy vehicle and services that are energy efficient, less polluting, environment friendly and have ecofriendly waste disposal mechanisms.
5. The vehicle shall be equipped with following specifications/ features:
  - a. Air Conditioning (AC)

- b. Tubeless tyres
  - c. Neat and clean seat covers
  - d. Music system.
  - e. Provision of Mobile charger point for Passengers.
  - f. Seat belt for every seat
  - g. Fire extinguisher
  - h. First Aid Box
  - i. As per Bharat Stage IV (BSIV) Emission norms.
  - j. GPRS tracking system in the vehicle.(Provided by Employer)
  - k. Valid Fast Tag with adequate balance in Fast Tag
  - l. Reverse Horn & Camera
  - m. Vintage of Vehicle- Ageing of vehicles shall be less than 4 years and Permissible KM consideration shall be less than 2,00,000 KMs as on date of deployment of vehicles at site i.e. 01.04.2023.
6. The vehicle deployed by Contractor must be maintained in trouble-free working condition during the Contract Period. If the Vehicle go under breakdown, the Contractor shall provide immediate replacement of equivalent good quality vehicle without any additional cost to the Employer.
7. No Private Vehicle shall be allowed for making the alternate arrangements. If the Contractor fails to make the alternate arrangement, then the Employer reserves the right to make the alternate arrangement. The additional cost incurred by the Employer towards making such alternate arrangement (at actuals) along with applicable penalties shall be recovered from the Contractor's monthly RA bills.
8. The vehicle shall be deployed on all calendar days of the month including Sundays and holidays during the Contract Period on 12 & 24 hours/day basis as per the schedule prescribed by the Employer's OIC.
9. Requirement of Vehicles:
- a. AC Innova: 3,000 KM/month/vehicle, 24 Hrs basis – 01 No.
  - b. AC Innova: 2500 KM/month/vehicle, 24 Hrs basis – 01 No.
  - c. AC Scorpio: 3,000 KM/month/vehicle, 12 Hrs. basis – 02 Nos.
  - d. AC Scorpio: 5,000 KM/month/vehicle, 12 Hrs. basis – 01 No.
  - e. AC Scorpio: 5,000 KM/month/vehicle, 24 Hrs. basis – 04 Nos.
  - f. AC Bolero: 5,000 KM/month/vehicle, 24 Hrs. basis – 01 No.
  - g. AC Bus (42 seater): 3,000 KM/month/vehicle, 12 Hrs. basis – 01 No.
  - h. AC Tempo Traveller (26 seater): 10,000 KM/month/vehicle, 24 Hrs. basis – 01 No.
10. Deployment of Driver for various passenger vehicles are as per below:
- a. For 12 Hrs. /day working: 01 no. Driver.
  - b. For 24 Hrs. /day working: 02 nos. Drivers on rotation basis.
- Deployment on 24 Hrs. basis with necessary arrangement of separate Driver for each shift in day & night time.
11. Driver shall always be available with the vehicle during the working hours.
12. Contractor shall supervise delivery of services and co-ordinate with Employer's admin representative on a daily basis for smooth functioning of its transport services, maintaining shift

logbook, shift schedule, proper records of vehicles, gate pass formalities and Statutory compliances and for all kind of support.

13. Contractor shall ensure on-time arrivals of Employer's employee and shall establish a travel management system to ensure that the fleet is well kept and its statutory compliance fulfilled while utilizing the fleet to its optimal capacity.
14. Contractor must engage drivers with a proven performance track record and with no criminal record. The drivers must ensure proper behavior and maintain appropriate dress standards. Employer shall have the unquestionable right to request the Contractor to replace any staff whose performance, in its opinion, is found unsatisfactory, especially while performing duties for Employer.
15. Drivers shall not pick up any unauthorized passenger while performing duties for Employer.
16. Operation and function of vehicle and drivers shall be governed by Motor Vehicles Act/Motor Vehicles Rules and these shall be the responsibility of the Contractor. The vehicle must be Taxi Passing (Commercial vehicle) only.
17. Pick-up and drop points: A route is a path chosen by Employer's Admin representatives to bring Employer's Staff from chosen points in the **Raigarh city** to Employer's plant premises OR drop Employer's Staff from plant premises in the **Raigarh city** to chosen points.
18. All expenses incurred towards fuel, oil & lubricants, salaries of drivers, vehicle maintenance, insurance charges, RTO Tax, PUC charges, municipal taxes, license fees, registration charges and other charges are in the scope of the Contractor.
19. The chargeable KMs will be included from garage to garage up to 10 KMs only (i.e. a distance of up to 5 KMs between the garage to first pickup point or last drop point, is chargeable).
20. The base rate of diesel for monthly hiring charges and extra KM charges shall be **Rs. 96.38/liter**.
21. The unit rates (charges for monthly hiring, running KM and extra KM) shall remain firm during the tenure of the Contract period, except for revision in HSD price & RTO tax.
22. Any additional vehicle required during the year shall also be deployed on existing rate & terms and condition.
23. Fuel Price Increase/ Decrease: If diesel rate increases/ decreases w.r.t base rate (**i.e. Rs. 96.38/liter**.) financial implication shall be as per the below mentioned formula:  
  
Financial Implication = Actual running KMs during the month (km) X Average change in diesel rate for the subject month w.r.t base rate (Rs./ltr.) / Mileage of Vehicle (km/ltr.)
24. Mileage of vehicles shall be considered as follows:
  - a. AC Innova – 10 KM/Ltr.
  - b. AC Scorpio – 11 KM/Ltr.
  - c. AC Bolero – 11 KM/Ltr.
  - d. AC Tempo Traveller (26 Seater) – 08 KM/Ltr.
  - e. AC Bus (42 Seater) – 04 KM/Ltr.

If diesel price increases w.r.t base price (**i.e. Rs. 96.38/Liter**), the Contractor shall invoice for the resultant financial implication under separate head in their monthly RA bills. If diesel price decreases w.r.t base price (**i.e. Rs. 96.38/Liter**), the Employer shall deduct the resultant financial implication from monthly RA bills of the Contractor. Illustration for calculation of financial implication due to change in diesel price during the month shall be attached at Annexure-VI.

Contractor shall raise separate invoice along with supporting documentary evidence for reimbursement of additional expenses due to increase in HSD prices which shall be reimbursed under separate head after due certification by the Employer's OIC.

25. GPRS tracking system in the vehicle:

- a. All vehicles should have GPRS tracking system and GPRS will be provided by Employer.
- b. Monthly total running Kilometers considered for billing based on the GPRS tracking system.
- c. Speed Limit will be cross checked with the GPSR tracking system for the violation of speed limit and penalty shall be applicable for violation of speed limit

26. Contractor shall submit the monthly billing as mentioned below:

- a. Monthly Hiring charges for vehicle- Monthly Charges inclusive of hiring of vehicle with Driver and all expenses like fuel, lubricants, Mobil oil, maintenance charges, RTO passenger tax, other municipal taxes, license fees, registration charges, Salary of driver etc.
- b. Extra KM Charges: Extra KM Charges for particular category of vehicle shall be paid beyond cumulative running KM /month.

Extra KM charges shall be paid for extra distance covered over & above cumulative 6,000 KM for 02 nos. of AC Scorpio, 12 hr. basis (2 vehicles x 3000 km).

Extra KM charges shall be paid for extra distance covered over & above cumulative 15,000 KM for 03 nos. of AC Scorpio, 24 hr. basis (3 vehicles x 5000 km).

For other vehicles, extra KM charges shall be paid for extra distance covered over & above fixed KM/vehicle/month (applicable for 1 no. Scorpio 5,000 KM for Security; AC Innova 3,000 KM for Plant Head. and AC Tempo Traveller (26 Seater) 10,000 KM for Employees).

Extra KM not applicable for 01 No. AC Scorpio (12 Hrs, 5,000 km), AC Bolero (24 Hrs, 5,000 km) and AC Bus 42 Seater (12 Hrs, 3,000 km).

27. Toll Tax/charges & parking charges (wherever applicable) shall be reimbursed at actual against submission of documentary proof.

28. The Contractor shall comply with all the provision of Motor Vehicle Act/ Motor Vehicles Rules 1988 with latest amendments. The Contractor shall be responsible for meeting all statutory obligations with regards to registration of vehicles, road permit, route permit, comprehensive insurance, road tax, fitness certification of the vehicle etc. The Contractor shall also obtain permission for running the vehicle on hire/ contract basis from RTO. The vehicle shall always carry valid original documents i.e. driver's license, tourist permit, insurance papers, PUC, fitness certificate etc. The copies of all the papers shall be submitted by the Contractor to the Employer before commencement of the Contract.

29. The Contractor shall ensure that their drivers must always possess valid LCV license issued by RTO and should be fully familiar with the road, driving conditions and applicable highway codes.

30. The vehicle shall be driven as per the speed limit of Traffic Rules/Employer's Safety Dept. and as specified / notified by the RTO authorities from time to time. Parking of vehicle should be done as per the traffic rules Employer or its officials travelling by the vehicle provided by the Contractor will not at all responsible, if driver is penalized for such offence/s or caught for any antisocial or illegal acts of the driving.
31. The Contractor shall ensure that their staff deployed under the Contract are always in proper uniform (comprising of pant, shirt, shoes & name badge) as directed by the Employer's OIC and have good and courteous manners and drive the vehicles safely and shall have fair knowledge of Hindi language.  
  
In the event of misbehavior of drivers (unsafe/ rash driving, unnecessary arguments, misconduct etc.), the Employer reserves the rights to expel the driver under intimation to the Contractor.
32. The Contractor shall be personally liable for the conduct, acts and safe driving by its staff. In all circumstances, the Contractor shall be liable to pay all damages, claims & costs arising on account of conduct or faulty driving by their drivers. The Contractor shall make good any loss / damage caused to the movable / immovable property of the Employer.
33. The center of operations of the all the vehicles shall be at "Raigarh Energy Generation Limited", 1 x 600 MW Thermal Power Plant. Vehicle will be based at Plant and **Raigarh** starting and end point will be Plant and **Raigarh**.
34. All statutory permissions regarding vehicles & staff deployed under the Contract and their operation shall be obtained by the Contractor. The Contractor shall be liable for all the liabilities arising out of their noncompliance of various statutory obligations as applicable.
35. All vehicle deployed by the Contractor shall have the display on the left side of windshield the word "**ON DUTY- REGL**".
36. The vehicle deployed by the Contractor shall be pollution free & display a valid 'Pollution under Control' certificate issued by Chhattisgarh Motor Vehicle Department.
37. The staff deployed by the Contractor shall not be employees of the Employer and shall not have any claim whatsoever on the Employer and shall not act detrimental to the interest of the Employer.
38. The Contractor shall be responsible for meeting all statutory obligations of their driver or their staff with regard to payment of salary/ wages, PF, ESIC/ workmen compensation etc. as provided under various applicable labour laws.
39. The Contractor shall arrange for accommodation and local conveyance of their staff at their own cost. No accommodation shall be provided in the Employer's premises for the drivers & cleaners, if any deployed by the Contractor.
40. The Contractor shall provide a log book in which their drivers shall correctly enter travel particulars such as departure time of vehicle from one point to another, time of arrival at destination, total kilometers covered for the journey etc. The log book with all the entries shall be submitted to the Employer's OIC on periodic basis/ on demand for verification & certification. Certified copy of the log book shall be submitted by the Contractor along with month RA bills at the end of every month.

In case, the signatures mentioned above are not obtained, such journey shall not be counted for the purpose of payment. If during any particular trip, it is noticed that the driver has not met the time schedule given to him or that he has caused inconvenience to the employees/passenger, applicable penalty shall be deducted from the Contractor's monthly RA bills.

41. Uniform: Contractor shall provide 2 pairs of uniform which includes pant & shirt as approved by Employer. Contractor has to ensure that deployed employees are wearing uniform properly & regularly during the duty hours. (I.e. proper uniform in good condition properly pressed & well-dressed condition).

### **Specific Agree Terms:**

#### **1. Insurance:**

The Contractor shall at its own expense, obtain all applicable insurances without any additional cost implication to the Employer such as

#### **(a) Workmen Compensation (WC) policy/ ESIC as per prevailing laws,**

i. The Contractor and their Sub-contractors shall effect and maintain a Workmen's Compensation/ ESIC insurance (as applicable for Contractor's manpower) in compliance of the provisions of the Workmen Compensation Act/ ESIC Act, against liability for claims, damages, losses and expenses (including legal fees and expenses) arising from injury, sickness, disease or death of any Manpower of Contractor and/or Subcontractor or their representatives.

ii. The insurance shall be maintained in full force and effect during the whole time that the Manpower is assisting in the execution of the Services. For a Sub-contractor's employees, the insurance may be affected by the Sub-contractor, but the Contractor shall be responsible for compliance with this Clause. In no event shall the Employer be responsible or liable for the payment of compensation to any Contractor's Personnel or Subcontractor's Personnel. Employer shall have the right to recover/adjust or set-off the amount of compensation, if any, paid by the Employer as a result of the failure of the Contractor to comply the conditions of the Workmen Compensation Act/ ESIC Act from all current and future amounts due and payable by the Employer to the Contractor.

iii. The sum insured under the policy should be as per the provisions of the Workmen Compensation Act/ ESIC Act.

#### **(b) Automobile Insurance:**

i. The Contractor and their Sub-contractor shall effect and maintain at all times during the currency of the Contract, a comprehensive automobile insurance policy including Third Party Liability, for all vehicles plying in connection with the execution of Contract. Such automobile insurance policy shall be in compliance of the provisions of The Motor Vehicles Act, 1988. In no case shall the Employer be liable for any accident or third party property damage/ personal injury caused by any vehicle owned by Contractor and/ or Sub-contractor. Further, in no case shall the Employer be liable for non-compliance, of any statutory provisions of The Motor Vehicles Act, committed by the Contractor and Sub-contractor.

- ii. The Contractor shall also prescribe for add-ons in the Automobile Insurance policy for personal accident to be paid to drivers, cleaners & conductors, legal liability to driver, employees of Contractor travelling etc.
- iii. The value for insurance should be the IDV of the respective vehicle, as defined in the Motor Vehicle Tariff.

**(c) Insurance for Tools and Tackles & Property (if applicable):**

i. The Contractor and their Sub-contractors shall effect and maintain at all times during the currency of Contract an All Risks insurance policy covering their Tools and Tackles & property including furniture, fixtures etc. against all risks including but not limited to Fire, Explosion, Theft, burglary, breakdowns, Natural calamities etc.

The policy shall be on Reinstatement value basis and will have relevant add-ons like Costs of demolition, removal of debris, Employer/ Employer's surrounding property, Third party liability etc.

ii. The Contractor and/ or Sub-contractor shall effect and maintain a Construction Plant & Machinery (CPM) policy covering all mobile equipment like earth moving equipment, cranes etc. against all risks including but not limited to Fire, Explosion, Theft, burglary, breakdowns, Natural calamities etc. The policy shall be extended to cover Third Party Liability under the policy. In case any or all such equipment are registered by RTO, in addition to a CPM policy, a Third Party Liability Motor policy in compliance of the provisions of the Indian Motor Vehicle act shall be taken.

iii. The policy shall be on Reinstatement value basis and will have relevant add-ons like Removal of debris, Employer/ Employer's Surrounding property, third party liability etc.

2. During the Service Order period, if the labour cost or any of the material price increases, then the responsibility lies with the Contractor to carry out the job at the awarded value without having any extra financial implication to Employer.
3. The contractor shall pay the wages & bonus to their drivers as per the minimum wages prescribed by Govt. of Chhattisgarh (GOC) for Public Motor Transport Industry during the Contract Period.
4. Lodging, boarding, transportation, conveyance etc. for the Contractor's drivers and staff shall be in the Contractor's scope.
5. Safety shoes, helmets and uniform for all the drivers/ staff shall be provided by the Contractor at their own cost.
6. The Contractor shall ensure that availability of vehicles should be on 24 hours basis or as specified in the Contract. However, the vehicles shall be provided/ deployed as per the Employer's requirement.
7. The Contractor shall submit the vehicle's preventive maintenance record on monthly basis along with the monthly running account (RA) bill. The vehicles deployed by the Contractor must be maintained trouble free during the Contract Period.
8. The Contractor shall ensure that requisite documents i.e. Registration documents, License, permits, insurance; P.U.C etc. are always available with the driver. The copies of all the papers must be submitted to the Employer before commencement of the Contract.

9. The vehicle will be allowed for servicing against replacement of that vehicle once in a month. However, the Contractor shall take prior permission from the Employer's OIC for taking the vehicle out of service.

10. Contractor shall execute services as per the instruction / direction by the Officer in charge/ Employer's Representative.

While taking out the vehicle for maintenance purpose or any other specific purpose, the closing meter reading should be logged by the Employer's OIC and the KMs run for such purpose will not be payable by the Employer.

11. As and when required, the vehicles can be utilized for departmental picnic and other purposes in vicinity of Raigarh covering an area of 150 km (one way, say up to Raipur) as per the directive of Employer's OIC, but not more than Two (02) times in a month per vehicle. Additional expense towards RTO permit, toll taxes and other statutory charges, as applicable, will be paid by the Contractor during operation & the same shall be reimbursed through RA Bills.

12. The Contractor shall provide mobile phones to their drivers for better communication on duty with the Employer's OIC.

13. The Contractor shall provide the list of drivers and reliever drivers to the Employer's OIC before execution of the Contract and shall prepare their gate passes for the Contract Period. Only listed drivers will be permitted by the Employer to run the hired vehicles during the Contract Period.

14. Contractor should submit Form IV/ Form II (As per CL (R&A) Act) to the Human Resource (HR)/ Industrial relations (IR)/ Techno-Commercial (TC) Department.

15. All the labour laws & statutory compliances should be under the scope of Contractor. Contractors will be responsible to maintain all the required statutory records.

16. Contractor should be penalized for any violation of statutory compliances or code of conduct of the company.

17. Contractors must ensure safety training & provision of PPE to the Service Order labour.

18. Contractor will be responsible to initiate proper disciplinary action against his workers who are found indulging in subversive behavior or found violating the rules & regulations of work practices & discipline.

19. All the required training to Service Order labour will remain under the scope of the Contractor.

20. Any act of unlawful nature like illegal stoppage of work or strike, raising unreasonable demands, indulging in an act of violence will be managed strictly by the concerned Contractor.

21. Environmental Compliance:

i. The Contractor shall perform the Services in a manner that gives appropriate regard to the protection of the natural environment.

ii. The Contractor shall comply with all Statutory & Regulatory requirements and codes of practices relating to the products and services being offered as may be relevant.

iii. The Contractor shall follow all Environmental Operational Controls while carrying out the activities within Employers premises as per the instruction by user dept.

iv. here practicable, Contractor must use environmental friendly packing material for packaging.

v. Contractor must not use any plastic material for packaging of any Equipment/Material being sent to our premises. Instead, we suggest you to use brown paper or any other alternate packaging material that is environment friendly (compared to plastic) provided it is NOT impacting the quality, safety, hygiene, life expectancy, throughput, performance, and minimum expected level of services. In case you are supplying the product/equipment/material in plastic packing, you shall abide and adhere by the Plastic Waste (Management and Handling) Rules. Plastic sheet or like, which is not an integral part of multi layered packaging and cover made of plastic sheet used for packaging, wrapping the commodity shall not be less than fifty (50) microns in thickness, except where the thickness of such plastic sheets impair the functionality of the product. In case of any deviation being sought, approval shall have to be taken from Employer prior to dispatch of material. This is a mandatory requirement and any non-compliance, may lead to material rejection.

## 22. Energy Management Compliance:

i. The Seller shall use energy efficient plant, tools and machineries for performing the work and related activities and execute the work in such a manner so as to optimize the energy consumption.

ii. The Seller shall comply with all the Statutory & Regulatory requirements and codes of practices, as may be relevant for Energy Efficiency and conservation, relating to the products and services being offered.

**Annexure-I**  
**Price Schedule**  
**BOQ Vehicle Hiring -From 01.04.2023 to 31.03.2026 (03 Years)**

Bidder name :  
Offer ref. no. :  
Offer date :

**Diesel base Rate: Rs. 96.38/- per ltr at Raigarh on dated 14.02.2023**

Sr. No.	Service Code	Description	UoM	Qty.	Unit Rate (Rs.)	Amount (Rs.)
<b>1. Hiring of Innova - SH</b>						
1	170002677	HIRE, VEHICLE, INNOVA Monthly rental charges for hiring of AC Innova with 02 Drivers including fuel on 24 Hrs./Day basis for Min.3000 (fixed) Kms per month.  01 Nos. x 36 Months = 36 Months (Average 10KM/per Ltr.)	MON	36		-
2	170002746	HIRE, VEHICLE, EXTRA KM CHARGES Extra KM Charges for AC Innova including Cost of Fuel over & above 3000 km per month	KM	36,000		-
3	170002674	OUT STATION CHARGES Outstation charges (Out of Raigarh etc.)	NO	108		-
4	170002701	REIMBURSEMENT CHARGES Reimbursement for increase in diesel prices for all requirements combinedly (1 Each = 1 Rs. - Provisional Item)	Each	37,800		-
5	170002952	VEHICLE PARKING & TOLL TAX Reimbursement towards toll tax on actual basis upon submission of documentary proof. (1 Each = 1 Rs. - Provisional Item)	Each	18000		-
<b>2. Hiring of Innova - O&amp;M Head</b>						
1	170002677	HIRE, VEHICLE, INNOVA Monthly rental charges for hiring of AC Innova with 02 Drivers including fuel on 24 Hrs./Day basis for Min.2500 (fixed) Kms per month.  01 Nos. x 36 Months = 36 Months (Average 10KM/per Ltr.)	MON	36		-
2	170002746	HIRE, VEHICLE, EXTRA KM CHARGES Extra KM Charges for AC Innova including Cost of Fuel over & above 2500 km per month	KM	32,400		-
3	170002674	OUT STATION CHARGES Outstation charges (Out of Raigarh etc.)	NO	180		-
4	170002701	REIMBURSEMENT CHARGES Reimbursement for increase in diesel prices for all requirements combinedly (1 Each = 1 Rs. - Provisional Item)	Each	42,120		-
5	170002952	VEHICLE PARKING & TOLL TAX Reimbursement towards toll tax on actual basis upon submission of documentary proof. (1 Each = 1 Rs. - Provisional Item)	Each	18000		-
<b>3. Hiring of Scorpio 12 Hrs - V2</b>						
1	170002960	HIRE, VEHICLE, SCORPIO Monthly rental charges for hiring of AC Scorpio with 01 Driver including fuel on 12 Hrs./Day basis for Min. 4,000 (fixed) Kms per month.  01 Nos. x 36 Months = 36 Months (Average 11KM/per Ltr.)	MON	36		-
2	170002746	HIRE, VEHICLE, EXTRA KM CHARGES Extra KM Charges for AC Scorpio including Cost of Fuel over & above 4,000 km per month	KM	50400		-
3	170002629	HIRE, VEHICLE, EXTRA HOUR CHARGES Extra Hour / Over Time Charges for Driver beyond 12 Hours of duty	HR	1260		-
	170002674	OUT STATION CHARGES Outstation charges (Out of Raigarh etc.)/ Night Halt Charges	NO	144		-
4	170002701	REIMBURSE, DIESEL DIFFERENCE CHARGE Reimbursement for increase in diesel prices for all requirements combinedly (1 Each = 1 Rs. - Provisional Item)	Each	58320		-
5	170002952	VEHICLE PARKING & TOLL TAX Reimbursement towards toll tax on actual basis upon submission of documentary proof. (1 Each = 1 Rs. - Provisional Item)	Each	32400		-
<b>4. Hiring of Scorpio 12 Hrs - V3</b>						
1	170002960	HIRE, VEHICLE, SCORPIO Monthly rental charges for hiring of AC Scorpio with 01 Driver including fuel on 12 Hrs./Day basis for Min. 4,000 (fixed) Kms per month.  01 Nos. x 36 Months = 36 Months (Average 11KM/per Ltr.)	MON	36		-
2	170002746	HIRE, VEHICLE, EXTRA KM CHARGES Extra KM Charges for AC Scorpio including Cost of Fuel over & above 4,000 km per month	KM	50400		-
3	170002629	HIRE, VEHICLE, EXTRA HOUR CHARGES Extra Hour / Over Time Charges for Driver beyond 12 Hours of duty	HR	1260		-
	170002674	OUT STATION CHARGES Outstation charges (Out of Raigarh etc.)/ Night Halt Charges	NO	144		-
4	170002701	REIMBURSE, DIESEL DIFFERENCE CHARGE Reimbursement for increase in diesel prices for all requirements combinedly (1 Each = 1 Rs. - Provisional Item)	Each	58320		-

Sr. No.	Service Code	Description	UoM	Qty.	Unit Rate (Rs.)	Amount (Rs.)
5	170002952	VEHICLE PARKING & TOLL TAX Reimbursement towards toll tax on actual basis upon submission of documentary proof. (1 Each = 1 Rs. - Provisional Item)	Each	32400		-
<b>5. Hiring of Scorpio 24 Hrs - V1</b>						
1	170002960	HIRE, VEHICLE, SCORPIO Monthly rental charges for hiring of AC Scorpio with 02 Drivers including fuel on 24 Hrs./Day basis for Min. 5,000 (fixed) Kms per month.  01 Nos. x 36 Months = 36 Months (Average 11KM/per Ltr.)	MON	36		-
2	170002746	HIRE, VEHICLE, EXTRA KM CHARGES Extra KM Charges for AC Scorpio including Cost of Fuel over & above 5,000 km per month	KM	36,000		-
3	170002674	OUT STATION CHARGES Outstation charges (Out of Raigarh etc.)	NO	180		-
4	170002701	REIMBURSE, DIESEL DIFFERENCE CHARGE Reimbursement for increase in diesel prices for all requirements combinedly (1 Each = 1 Rs. - Provisional Item)	Each	64800		-
5	170002952	VEHICLE PARKING & TOLL TAX Reimbursement towards toll tax on actual basis upon submission of documentary proof. (1 Each = 1 Rs. - Provisional Item)	Each	54,000		-
<b>6. Hiring of Scorpio 24 Hrs - V4</b>						
1	170002960	HIRE, VEHICLE, SCORPIO Monthly rental charges for hiring of AC Scorpio with 02 Drivers including fuel on 24 Hrs./Day basis for Min. 5,000 (fixed) Kms per month.  01 Nos. x 36 Months = 36 Months (Average 11KM/per Ltr.)	MON	36		-
2	170002746	HIRE, VEHICLE, EXTRA KM CHARGES Extra KM Charges for AC Scorpio including Cost of Fuel over & above 5,000 km per month	KM	36,000		-
3	170002674	OUT STATION CHARGES Outstation charges (Out of Raigarh etc.)	NO	180		-
4	170002701	REIMBURSE, DIESEL DIFFERENCE CHARGE Reimbursement for increase in diesel prices for all requirements combinedly (1 Each = 1 Rs. - Provisional Item)	Each	64800		-
5	170002952	VEHICLE PARKING & TOLL TAX Reimbursement towards toll tax on actual basis upon submission of documentary proof. (1 Each = 1 Rs. - Provisional Item)	Each	54,000		-
<b>7. Hiring of Scorpio - 12 Hr for SDM Office</b>						
1	170002960	HIRE, VEHICLE, SCORPIO Monthly rental charges for hiring of AC Scorpio with 01 Driver including fuel on 12 Hrs./Day basis for Min. 5,000 (fixed) Kms per month.  01 No. x 36 Months = 36 Months (Average 11KM/per Ltr.)	MON	36		-
2	170002701	REIMBURSE, DIESEL DIFFERENCE CHARGE Reimbursement for increase in diesel prices for all requirements combinedly (1 Each = 1 Rs. - Provisional Item)	Each	54,000		-
<b>8. Hiring of Bolero - 24 Hr for BaramKela Thana</b>						
1	170002949	HIRE, VEHICLE, BOLERO Monthly rental charges for hiring of AC Bolero with 02 Drivers including fuel on 24 Hrs./Day basis for Min. 5,000 (fixed) Kms per month.  01 No. x 36 Months = 36 Months (Average 11KM/per Ltr.)	MON	36		-
2	170002701	REIMBURSE, DIESEL DIFFERENCE CHARGE Reimbursement for increase in diesel prices for all requirements combinedly (1 Each = 1 Rs. - Provisional Item)	Each	54,000		-
<b>9. Hiring of 42 seater bus</b>						
1	170002678	HIRE, VEHICLE, BUS, AC Monthly rental charges for hiring of 42 Seater AC Bus with 01 Driver including fuel on 12 Hrs./Day basis for Min. 2500 (fixed) Kms per month.  01 No. x 36 Months = 36 Months (Average 4KM/per Ltr.)	MON	36		-
2	170002701	REIMBURSE, DIESEL DIFFERENCE CHARGE Reimbursement for increase in diesel prices for all requirements combinedly (1 Each = 1 Rs. - Provisional Item)	Each	67,500		-
<b>10. Hiring of 26 seater bus</b>						
1	170002678	HIRE, VEHICLE, BUS, AC Monthly rental charges for hiring of 26 Seater AC Bus with 02 Drivers including fuel on 24 Hrs./Day basis for Min. 10,000 Kms per month.  01 No. x 36 Months = 36 Months (Average 8KM/per Ltr.)	MON	36		-
2	170002746	HIRE, VEHICLE, EXTRA KM CHARGES Extra KM Charges for 26 Seater AC Bus including Cost of Fuel over & above 10,000 km per month	KM	18,000		-
3	170002701	REIMBURSE, DIESEL DIFFERENCE CHARGE Reimbursement for increase in diesel prices for all requirements combinedly (1 Each = 1 Rs. - Provisional Item)	Each	162,000		-
<b>11. Hiring of Scorpio - 24 Hr Transmission Line</b>						

Sr. No.	Service Code	Description	UoM	Qty.	Unit Rate (Rs.)	Amount (Rs.)
1	170002960	HIRE, VEHICLE, SCORPIO Monthly rental charges for hiring of AC Scorpio with 02 Drivers including fuel on 24 Hrs./Day basis for Min. 5,000 (fixed) Kms per month.  01 Nos. x 36 Months = 36 Months (Average 11KM/per Ltr.)	MON	36		-
2	170002746	HIRE, VEHICLE, EXTRA KM CHARGES Extra KM Charges for AC Scorpio including Cost of Fuel over & above 5,000 km per month	KM	36,000		-
3	170002674	OUT STATION CHARGES Outstation charges (Out of Raigarh etc.)	NO	180		-
4	170002701	REIMBURSE, DIESEL DIFFERENCE CHARGE Reimbursement for increase in diesel prices for all requirements combinedly (1 Each = 1 Rs. - Provisional Item)	Each	64800		-
5	170002952	VEHICLE PARKING & TOLL TAX Reimbursement towards toll tax on actual basis upon submission of documentary proof. (1 Each = 1 Rs. - Provisional Item)	Each	54,000		-
<b>12. Hiring of Scorpio - 24 Hr Security/QRT</b>						
1	170002960	HIRE, VEHICLE, SCORPIO Monthly rental charges for hiring of AC Scorpio with 02 Drivers including fuel on 24 Hrs./Day basis for Min. 4,000 (fixed) Kms per month.  01 Nos. x 36 Months = 36 Months (Average 11KM/per Ltr.)	MON	36		-
2	170002746	HIRE, VEHICLE, EXTRA KM CHARGES Extra KM Charges for AC Scorpio including Cost of Fuel over & above 4,000 km per month	KM	18,000		-
3	170002674	OUT STATION CHARGES Outstation charges (Out of Raigarh etc.)	NO	50		-
4	170002701	REIMBURSE, DIESEL DIFFERENCE CHARGE Reimbursement for increase in diesel prices for all requirements combinedly (1 Each = 1 Rs. - Provisional Item)	Each	72,000		-
5	170002952	VEHICLE PARKING & TOLL TAX Reimbursement towards toll tax on actual basis upon submission of documentary proof. (1 Each = 1 Rs. - Provisional Item)	Each	25,000		-
					<b>Total (Basic)</b>	
					<b>Taxes (GST %)</b>	
					<b>Total (Including GST)</b>	

### Annexure V – Special Terms & Conditions

Bidder Name	:	[insert name of the bidder]
Offer Reference Number and Date	:	[insert details of the offer]
Offer validity	:	[Sixty (60)] days from the date of submission of the final offer.

**Note to bidder:**

- (1) The terms and conditions specified herein, including any negotiated positions, shall be incorporated in the Service Order that will be issued to the successful bidder. For the purpose of this enquiry, all references to 'Service Order' herein shall be read as references to this 'STC'.
- (2) The terms and conditions applicable to the SO Documents, other than the commercial terms and conditions set out herein (including any negotiated positions) or any schedules that may be attached, shall be as per the GTC.
- (3) Please note that it is mandatory for the bidder to insert the applicable response (from options (a) or (b) below) in the 'Bidder Response' column for each line item in the table below:
  - (a) Agreed; or
  - (b) Not agreed (in such case, bidder to provide relevant deviation).

Sr. No.	Particulars	Employer's Terms and Conditions	Bidder Response
1.	<b>Scope of Work</b>	Providing services for hiring of various passenger vehicles (12 nos.) for a period of Thirty Six (36) months for 1 x 600 MW Raigarh Thermal Power Plant, Village: Chhote Bhandar, Post Office: Bade Bhandar, Tehsil: Pussore, Raigarh, State: Chhattisgarh – 496100.	[Bidder to insert response as per Note (3) above]
2.	<b>Effective Date</b>	The Effective Date shall mean the date of commencement of the services i.e. 01.04.2023. The Contractor shall deploy 100% vehicles & manpower along with all required resources as mentioned in Scope of Work from 'Effective Date' for performance of Services.	[Bidder to insert response as per Note (3) above]
3.	<b>Site</b>	The Contractor shall perform the Services at <b>Raigarh Energy Generation Limited</b> Village: Chhote Bhandar, PO: Bade Bhandar, Tehsil: Pussore, Raigarh - 496100, Chhattisgarh, India	[Bidder to insert response as per Note (3) above]
4.	<b>Completion Schedule</b>	4.1 The Contractor shall perform the Services for the period of Two (03) years i.e. from 01.04.2023 to 31.03.2026. 4.2 The Contractor shall complete mobilization at the Site in such a way so as to commence the services at site from 1 <sup>st</sup> April, 2023.	[Bidder to insert response as per Note (3) above]

### Annexure V – Special Terms & Conditions

Sr. No.	Particulars	Employer's Terms and Conditions	Bidder Response
5.	<b>Basic Price</b>	The Basic Price shall be as specified in the Price Schedule set out in 'Annexure I: Price Schedule' and shall be payable on a BOQ basis. The Basic Price shall be inclusive of applicable Taxes (except GST), expenses towards fuel, oil & lubricants, driver's salary, vehicle maintenance, insurance charges, RTO Tax, PUC charges, municipal taxes, license fee, registration charge and other costs associated with the performance of Services.	<i>[Bidder to insert the Basic Price in the Price Schedule]</i>
	<b>SO Price</b>	The SO Price shall be as specified in the Price Schedule set out in 'Annexure I: Price Schedule', which shall be inclusive of GST.	<i>[Bidder to insert the Total Price payable in the Price Schedule]</i>
6.	<b>Taxes</b>	GST shall be paid at actuals, as per the rates specified in the Price Schedule set out in 'Annexure I: Price Schedule'.	<i>[Bidder to insert the applicable GST rates in the Price Schedule]</i>
7.	<b>Payment Terms</b>	<p>7.1 One Hundred percent (100 %) of the Basic Price along with applicable GST shall be paid on a pro rata basis within Thirty (30) days upon submission of the Monthly Running Account Bill and the following documents:</p> <ul style="list-style-type: none"> <li>(a) tax invoice, including details such as item number, Contractor's GST identification number and permanent account number: one (1) set of original and two (2) sets of copies;</li> <li>(b) Copy of Vehicle Log Book duly certified by Employer's Officer In charge (OIC);</li> <li>(c) reconciliation statement of Free Issue Materials (if applicable);</li> <li>(d) copy of insurance policies to be procured by the Contractor; and</li> <li>(e) copy of statutory registrations as required for performance of the Services under the SO Documents.</li> <li>(f) <b>CPBG @5% of the Basic Price</b></li> </ul> <p><b>Note: If the Contractor fails to provide a Contract Performance Bank Guarantee, the payment to be made against the payment milestone shall be retained until the completion of services.</b></p> <p>7.2 The payment certified through RA bills shall be treated as the advance payment against the final bill. The quantities of service certified by the RA bill shall not be considered as final and the same will not entitle Contractor to raise any claim, whatsoever.</p> <p>7.3 The Contractor should ensure 100% compliances of pending issues of previous RA bill related to HR dept. Pending compliances from the Contractor shall lead to hold the processing of the bill for the subsequent months.</p> <p>7.4 All the payments under the Contract shall be made by the Employer directly to the Contractor.</p>	<i>[Bidder to insert response as per Note (3) above]</i>

### Annexure V – Special Terms & Conditions

Sr. No.	Particulars	Employer's Terms and Conditions	Bidder Response
		<p>7.5 Any certificates issued or payment released shall neither be considered as conclusive evidence of the Satisfactory Performance of the Service / Facilities covered under the SO, either wholly or in part, nor shall any certificate or payment be construed as acceptance of defective or improper Service / Facilities or as relieving Contractor from their responsibility under this SO.</p> <p>7.6 TDS: The applicable TDS (e.g. Income Tax etc.) will be deducted from Contractor's Bill amount at the prevailing rate.</p>	
8.	<b>Liquidated Damages</b>	<p>8.1 In event of failure in execution of services under the scope of the Contract due to the reasons attributable to the Contractor, Employer shall have the right to make the deductions as per <b>Annexure-V</b>.</p> <p>8.2 Liquidated damages payable by the Contractor for breach of: (i) Safety Requirements shall be levied at the rate as may be specified in '<b>Annexure-VII: Safety Requirements</b>'; and (ii) Human Resources and Industrial Relations Requirements shall be levied at the rate as may be specified in '<b>Annexure-VIII: Human Resources and Industrial Relations Requirements</b>'.</p>	[Bidder to insert response as per Note (3) above]
9.	<b>Contract Performance Bank Guarantee</b>	<p>Within fifteen (15) days from the Effective Date, the Contractor shall submit the Contract Performance Bank Guarantee, in the form provided in '<b>Annexure-IX: Format of Contract Performance Bank Guarantee</b>', for an amount equal to Five percent (5 %) of the Basic Price, which shall remain valid and effective till the date of Completion as per the Completion Schedule, with a claim period of One (1) month beyond such validity.</p>	[Bidder to insert response as per Note (3) above]
10.	<b>Defect Liability Period</b>	Not Applicable	NA
11.	<b>MSME Status</b>	<p>The Contractor is registered as a [micro/small/medium] enterprise under the Micro, Small and Medium Enterprises Development Act, 2006 and the rules and regulations made thereunder. The Contractor shall furnish documentary evidence with respect to its status as a [micro/small/medium] enterprise. [Retain as may be applicable]</p> <p>[Note: If the Contractor is not a micro, small or medium enterprise, mention 'Not Applicable':]</p>	[Bidder to specify if it is registered as an MSME and if yes, Bidder to furnish the MSME certificate.]
12.	<b>Specific Agreed Terms</b>	<p>1. <b>Insurance:</b></p> <p>The Contractor shall at its own expense, obtain all applicable insurances without any additional cost implication to the Employer such as</p> <p>(a) Workmen Compensation (WC) policy/ ESIC as per prevailing laws,</p>	[Bidder to insert response as per Note (3) above]

**Annexure V – Special Terms & Conditions**

Sr. No.	Particulars	Employer's Terms and Conditions	Bidder Response
		<p>i. The Contractor and their Sub-contractors shall effect and maintain a Workmen's Compensation/ ESIC insurance (as applicable for Contractor's manpower) in compliance of the provisions of the Workmen Compensation Act/ ESIC Act, against liability for claims, damages, losses and expenses (including legal fees and expenses) arising from injury, sickness, disease or death of any Manpower of Contractor and/or Subcontractor or their representatives.</p> <p>ii. The insurance shall be maintained in full force and effect during the whole time that the Manpower is assisting in the execution of the Services. For a Sub-contractor's employees, the insurance may be affected by the Sub-contractor, but the Contractor shall be responsible for compliance with this Clause. In no event shall the Employer be responsible or liable for the payment of compensation to any Contractor's Personnel or Subcontractor's Personnel. Employer shall have the right to recover/adjust or set-off the amount of compensation, if any, paid by the Employer as a result of the failure of the Contractor to comply the conditions of the Workmen Compensation Act/ ESIC Act from all current and future amounts due and payable by the Employer to the Contractor.</p> <p>iii. The sum insured under the policy should be as per the provisions of the Workmen Compensation Act/ ESIC Act.</p> <p>(b) Automobile Insurance:</p> <p>i. The Contractor and their Sub-contractor shall effect and maintain at all times during the currency of the Contract, a comprehensive automobile insurance policy including Third Party Liability, for all vehicles plying in connection with the execution of Contract. Such automobile insurance policy shall be in compliance of the provisions of The Motor Vehicles Act, 1988. In no case shall the Employer be liable for any accident or third party property damage/ personal injury caused by any vehicle owned by Contractor and/ or Sub-contractor. Further, in no case shall the Employer be liable for non-compliance, of any statutory provisions of The Motor Vehicles Act, committed by the Contractor and Sub-contractor.</p> <p>ii. The Contractor shall also prescribe for add-ons in the Automobile Insurance policy for personal accident to be paid to drivers, cleaners &amp; conductors, legal liability to driver, employees of Contractor travelling etc.</p> <p>iii. The value for insurance should be the IDV of the respective vehicle, as defined in the Motor Vehicle Tariff.</p> <p>(c) Insurance for Tools and Tackles &amp; Property (if applicable):</p> <p>i. The Contractor and their Sub-contractors shall effect and maintain at all times during the currency of Contract an All Risks insurance policy covering their Tools and Tackles &amp; property including furniture,</p>	

**Annexure V – Special Terms & Conditions**

Sr. No.	Particulars	Employer's Terms and Conditions	Bidder Response
		<p>fixtures etc. against all risks including but not limited to Fire, Explosion, Theft, burglary, breakdowns, Natural calamities etc.</p> <p>The policy shall be on Reinstatement value basis and will have relevant add-ons like Costs of demolition, removal of debris, Employer/ Employer's surrounding property, Third party liability etc.</p> <p>ii. The Contractor and/ or Sub-contractor shall effect and maintain a Construction Plant &amp; Machinery (CPM) policy covering all mobile equipment like earth moving equipment, cranes etc. against all risks including but not limited to Fire, Explosion, Theft, burglary, breakdowns, Natural calamities etc. The policy shall be extended to cover Third Party Liability under the policy. In case any or all such equipment are registered by RTO, in addition to a CPM policy, a Third Party Liability Motor policy in compliance of the provisions of the Indian Motor Vehicle act shall be taken.</p> <p>iii. The policy shall be on Reinstatement value basis and will have relevant add-ons like Removal of debris, Employer/ Employer's Surrounding property, third party liability etc.</p> <p>2. During the Service Order period, if the labour cost or any of the material price increases, then the responsibility lies with the Contractor to carry out the job at the awarded value without having any extra financial implication to Employer.</p> <p>3. The contractor shall pay the wages &amp; bonus to their drivers as per the minimum wages prescribed by Govt. of Chhattisgarh (GOC) for Public Motor Transport Industry during the Contract Period.</p> <p>4. Lodging, boarding, transportation, conveyance etc. for the Contractor's drivers and staff shall be in the Contractor's scope.</p> <p>5. Safety shoes, helmets and uniform for all the drivers/ staff shall be provided by the Contractor at their own cost.</p> <p>6. The Contractor shall ensure that availability of vehicles should be on 24 hours basis or as specified in the Contract. However, the vehicles shall be provided/ deployed as per the Employer's requirement.</p> <p>7. The Contractor shall submit the vehicle's preventive maintenance record on monthly basis along with the monthly running account (RA) bill. The vehicles deployed by the Contractor must be maintained trouble free during the Contract Period.</p>	

### Annexure V – Special Terms & Conditions

Sr. No.	Particulars	Employer's Terms and Conditions	Bidder Response
		<p>8. The Contractor shall ensure that requisite documents i.e. Registration documents, License, permits, insurance; P.U.C etc. are always available with the driver. The copies of all the papers must be submitted to the Employer before commencement of the Contract.</p> <p>9. The vehicle will be allowed for servicing against replacement of that vehicle once in a month. However, the Contractor shall take prior permission from the Employer's OIC for taking the vehicle out of service.</p> <p>10. Contractor shall execute services as per the instruction / direction by the Officer in charge/ Employer's Representative.</p> <p style="padding-left: 40px;">While taking out the vehicle for maintenance purpose or any other specific purpose, the closing meter reading should be logged by the Employer's OIC and the KMs run for such purpose will not be payable by the Employer.</p> <p>11. As and when required, the vehicles can be utilized for departmental picnic and other purposes in <b>vicinity of Raigarh</b> covering an area of 150 km (<b>one way, say up to Raipur</b>) as per the directive of Employer's OIC, but not more than Two (02) times in a month per vehicle. Additional expense towards RTO permit, toll taxes and other statutory charges, as applicable, will be paid by the Contractor during operation &amp; the same shall be reimbursed through RA Bills.</p> <p>12. The Contractor shall provide mobile phones to their drivers for better communication on duty with the Employer's OIC.</p> <p>13. The Contractor shall provide the list of drivers and reliever drivers to the Employer's OIC before execution of the Contract and shall prepare their gate passes for the Contract Period. Only listed drivers will be permitted by the Employer to run the hired vehicles during the Contract Period.</p> <p>14. Contractor should submit Form IV/ Form II (As per CL (R&amp;A) Act) to the Human Resource (HR)/ Industrial relations (IR)/ Techno-Commercial (TC) Department.</p> <p>15. All the labour laws &amp; statutory compliances should be under the scope of Contractor. Contractors will be responsible to maintain all the required statutory records.</p>	

**Annexure V – Special Terms & Conditions**

Sr. No.	Particulars	Employer's Terms and Conditions	Bidder Response
		<p>16. Contractor should be penalized for any violation of statutory compliances or code of conduct of the company.</p> <p>17. Contractors must ensure safety training &amp; provision of PPE to the Service Order labour.</p> <p>18. Contractor will be responsible to initiate proper disciplinary action against his workers who are found indulging in subversive behavior or found violating the rules &amp; regulations of work practices &amp; discipline.</p> <p>19. All the required training to Service Order labour will remain under the scope of the Contractor.</p> <p>20. Any act of unlawful nature like illegal stoppage of work or strike, raising unreasonable demands, indulging in an act of violence will be managed strictly by the concerned Contractor.</p> <p>21. Environmental Compliance:</p> <ul style="list-style-type: none"> <li>i. The Contractor shall perform the Services in a manner that gives appropriate regard to the protection of the natural environment.</li> <li>ii. The Contractor shall comply with all Statutory &amp; Regulatory requirements and codes of practices relating to the products and services being offered as may be relevant.</li> <li>iii. The Contractor shall follow all Environmental Operational Controls while carrying out the activities within Employers premises as per the instruction by user dept.</li> <li>iv. Where practicable, Contractor must use environmental friendly packing material for packaging.</li> <li>v. Contractor must not use any plastic material for packaging of any Equipment/Material being sent to our premises. Instead, we suggest you to use brown paper or any other alternate packaging material that is environment friendly (compared to plastic) provided it is NOT impacting the quality, safety, hygiene, life expectancy, throughput, performance, and minimum expected level of services. In case you are supplying the product/equipment/material in plastic packing, you shall abide and adhere by the Plastic Waste (Management and Handling) Rules. Plastic sheet or like, which is not an integral part of multi-layered packaging and cover made of plastic sheet used for packaging, wrapping the commodity shall not be less than fifty (50) microns in thickness, except where the thickness of such plastic sheets impair the functionality of the product.</li> </ul> <p>In case of any deviation being sought, approval shall have to be taken from Employer prior to dispatch of material.</p> <p>This is a mandatory requirement and any non-compliance, may lead to material rejection.</p>	

**Annexure V – Special Terms & Conditions**

Sr. No.	Particulars	Employer's Terms and Conditions	Bidder Response
		22. Energy Management Compliance: <ul style="list-style-type: none"> <li>i. The Contractor shall use energy efficient plant, tools and machineries for performing the work and related activities and execute the work in such a manner so as to optimize the energy consumption.</li> <li>ii. The Contractor shall comply with all the Statutory &amp; Regulatory requirements and codes of practices, as may be relevant for Energy Efficiency and conservation, relating to the products and services being offered.</li> </ul>	

**Details of Bidder's Authorised Signatory**

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Stamp :

**ANNEXURE - III**  
**Productivity & Performance Parameters - Vehicle Hiring Services**

					Fixed Monthly Hiring (Rs.), say (Excl. GST)	100,000				
Sr. No.	Productivity & Performance Parameters Description	Productivity & Performance Parameters Measurement Criteria	K Factor	Weightage	Actual Values	Applicable K Factor	Monthly Amount Considering K=1 Factor	Monthly Amount Considering actual value of K Factor	Reference data	Remarks
				a	b	c	d = a x Monthly Amount	e = c x d		
1	Vehicle Availability (VA) Vehicle-1 (say, Scorpio) N= 30 days (no. of days in a month)	VA= N (30 days)	1.00	50%	29 days	0.95	50,000	47,500	Manual	
		VA= N-1	0.95							
		VA=N-2	0.90							
		VA=N-3	0.80							
		VA=N-4	0.75							
		VA=N-5	0.70							
		VA < (N-5)	0.00							
2	Service non-compliances: a) Uniform & Shoes/ Proper dressing b) Rash Driving/ Overspeed driving c) Cleaniness of Vehicle d) Non Valid or Non Availability of Valid Documents (incl. Driving license) e) Behavioural Issue of Driver f) Driving without Seat Belt g) Using Mobile Phone while Driving	No instance	1.00	15%	2 instance	0.70	15,000	10,500	Manual	
		1 instance	0.85							
		2 instance	0.70							
		3 instance & above	0.00							
3	Unhygeine or Non-working of AC in Vehicle	Zero day	1.00	25%	1 day	0.70	25,000	17,500	Manual	
		1 day	0.70							
		2 days	0.40							
		3 days & more	0.00							
4	Drink & Drive Instance	No instance	1.00	10%	No instance	1.00	10,000	10,000	Manual	In Drink & Drive instance, in addition to the penalty, the driver shall also be replaced by the service provider. Employer also has the right to terminate the contract.
		1 instance	0.00							
5	<b>Monthly Payout for Fixed Monthly Cost (= "1" + "2" + "3" + "4")</b>						<b>100,000</b>	<b>85,500</b>		

**Annexure - IV**

**Illustration for Financial Implication of HSD Price Variation  
(03 Nos. AC Scorpio with 02 drivers & 24 hrs. basis)**

<b>Sr. No.</b>	<b>Particulars</b>	<b>UoM</b>	<b>Value</b>
1	Monthly hiring charges as per Service Order including fuel cost for upto fixed 5,000 Kms per month.	Rs./ Month	100,000.00
2	KM Charges for upto fixed 5,000 Kms per month (say) (Base Rate of HSD/Diesel as per Service Order i.e. Rs. 96.38/- / Mileage of Vehicle as per Service Order @ 11 = Rs. 8.76 /km)	Rs./ km	8.76
3	Kms under 'km charges' per month/ vehicle (Included in Monthly Hiring Charges)	Km	5,000.00
4	No. of Vehicles	Nos.	3
5	Minimum cumulative kms under 'km charges' as per Contract (= '3' x '4')	Km	15,000.00
6	Mileage as per Contract	km/ litre	11.00
7	Extra km charges (Say)	Rs./ km	10.00
8	HSD base rate as per Service Order (say)	Rs./ litre	96.41
9	Average HSD rate for the month of May'23 (Say)	Rs./ litre	100.00
10	HSD rate variation for May'23 (= '9' - '8')	Rs./ litre	3.59
11	Cumulative total distance run during the month of May'23 (Say)	km	16,200.00
12	Extra/Short (Less) running during May'23 (over and above contracted running km (= '11' - '5')	km	1,200.00
13	<b>Total Financial implication of change in HSD rate during the month (= '11' x '10' ÷ '6')</b>	Rs.	5,287.09
14	Monthly Hiring Charges including Fuel cost for upto fixed 5000 Kms per month., ( '1' x '4')	Rs.	300,000.00
15	Charges for extra km running/ Deduction of unutilized Kms from the fixed Kms per month during the month of May'23 if '12' > 0 then '12' x '7' if '12' < 0 then '12' x '2'	Rs.	12,000.00
16	<b>Total Amount Payable for May'23, Sum ('13' + '14' + '15')</b>	<b>Rs.</b>	<b>317,287.09</b>

**Note**

- Above said calculation shall be applicable for each Category of vehicle.
- Values considered in the above calculation are for illustration purpose only. Actual values as per Service Order to be considered for calculation of financial implication for diesel price variation.
- Average HSD Rate for month has been considered for calculation.